# Chair of Trustees Application Form

[School Name] – Alternative Provision & Special School

## Section 1: Personal Details

Full Name:

Preferred Title (e.g., Dr, Mr, Ms):

Date of Birth:

Home Address:

Email Address:

Phone Number:

Preferred Method of Contact:

## Section 2: Eligibility

Are you eligible to serve as a trustee under the Charities Act and Education Act?

☐ Yes ☐ No  
(If no, please explain)

Do you have any unspent criminal convictions or are you barred from working with children or vulnerable adults?

☐ Yes ☐ No  
(If yes, please provide details)

## Section 3: Motivation and Suitability

Why are you interested in becoming the Chair of Trustees at our school? (Max 300 words)

What experience do you have in governance, leadership, or strategic oversight? (Max 300 words)

What is your understanding of the challenges and opportunities facing Alternative Provision and special schools? (Max 300 words)

How would you ensure the board maintains a strong focus on safeguarding, inclusion, and pupil outcomes? (Max 300 words)

## Section 4: Skills and Experience

☐ Education (mainstream or special)

☐ Governance / Board Leadership

☐ Safeguarding

☐ SEND (Special Educational Needs and Disabilities)

☐ Finance / Budgeting

☐ Legal / Compliance

☐ HR / People Management

☐ Fundraising / Development

☐ Community Engagement

☐ Strategic Planning

☐ Risk Management

☐ Other (please specify): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## Section 5: References

Referee 1  
  
Name:  
Relationship to you:  
Email:  
Phone:

Referee 2  
  
Name:  
Relationship to you:  
Email:  
Phone:

## Section 6: Declaration

I confirm that the information provided in this application is accurate and complete. I understand that appointment is subject to satisfactory references and an enhanced DBS check.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_